

Prom & Homecoming Service Agreement

Form must be completed in its entirety



Attention @ ALT: _____ Fax To: 214-358-5787

Trip Date: _____ Pick-Up Time: _____ am/ pm Number of Hours Requested: _____

Email Address: _____

Ordering Person: _____ Contact # _____

Passenger's Name: _____ Contact #: _____ # of Psgr: _____

Pick Up Address: _____ City, State, Zip: _____

Drop off Location: _____ City, State, Zip: _____

Special Instruction: _____

Type of Vehicle: **Circle One**

Sedan SUV Van Limo SUV Stretch Mini-Bus Limo Bus Motor Coach

Office Use Only

Agents Initial: _____

How did you hear about our services? _____

Full Payment MUST be received 7 days before the scheduled Services.

Cancellation Policy: In the event of any cancellations of the rental, the total contract price will be charged. No refunds are given and all deposits are non refundable.

NO SMOKING Policy: Smoking or any illegal or dangerous behavior as determine by the Chauffeur and **ALT** within a vehicle may cause termination of reservation without refund of any kind.

Terms & Conditions: **ALT** will not be responsible for delays due to traffic conditions, accidents, flight diversions, or any other unforeseeable acts of God, which may result in vehicle substitution. **ALT** will not be responsible for personal property left in vehicles.

Clients are responsible for damages, repairs, or replacement, and general cleaning in excess of usual wear of vehicles.

List of Responsible Damages:

Emergency Hatch Replacement – \$250.00, Chewing Gum Damage - \$50.00, Motion Sickness - \$200.00, Broken Glassware - \$10.00ea - Remote Loss – \$100.00, Smoke Damage – \$250.00



Card #: _____ Exp. Date: _____ CSC #: _____

Print Name on Card: _____ Signature: _____

Billing Address: _____ City, State, Zip: _____

Office Use Only:

Authorization Code: _____ Credit Card Type: _____ Amount: \$ _____ Agent's Initials: _____

Prom & Homecoming Service Agreement

The following agreement terms are to ensure your teenager's special occasion is both safe and enjoyable. Our Drugs and Alcohol policies complies with the applicable laws in the State of Texas.

Teen passengers, Parents/Guardian agree to the following:

- Alcohol or other intoxicants or cigarettes in the vehicles are prohibited.
- All packages/bag-packs will be inspected and must go into the trunk.
- Having intimate relations in the vehicles are prohibited.
- Hanging any portion of body out of the windows or moon-roof is prohibited.
- The privacy screen remains open at all times to allow supervision by the chauffeur.
- Vandalizing, damaging, unusual spill, soiling, staining any part of the vehicle and items in the vehicle are prohibited and subject to additional charges for repair/replacement of damages.
- All pickup and drop off locations must be predetermined and approved by the Parent/Guardian executing this agreement. Your chauffeur will be instructed to obtain permission of a parent/guardian in the event of any changes to the itinerary.
- Full Payment **MUST** be received 7 days before the scheduled Services when paying by cash or check.

Any violation thereof is subject to immediate termination of service. Representatives from ALT Worldwide Chauffeured Services have the permission and right to inspect all packages/bag-packs and call parents accordingly. In the event of early termination, all passengers will be dropped off at the initial pickup point. In the event of any cancellations of the rental, the total contract price will be charged. No refunds are given and all deposits are non refundable.

I _____, Parent/Guardian of _____, hereby confirm that I have read and agree to the above terms and regulations.

SIGNATURE: _____

PRINT NAME: _____ DATE: _____